

mercantil | social | laboral | fiscal | contable

Trafalgar, 70, 1º 2ª - 08010 BARCELONA
www.tale.es | suscriptores@tale.es

Atención al cliente: 93 319 58 20 y Línea Directa

REVISIÓN MANUAL DE ADMINISTRACIÓN

EN SOPORTE PAPEL

INCLUYE EL ENVÍO
Servicio Documentación:**NOVIEMBRE 2017**

MANUAL DE ADMINISTRACIÓN

En este documento encontrará una **relación completa de las páginas** de nuestro MANUAL DE ADMINISTRACIÓN, **con la fecha de su última actualización**.



Le recordamos que **puede solicitar las hojas o envíos completos** que necesite desde **Línea Directa** o por teléfono **93 319 58 20**.

Quedamos a su disposición para aclarar cualquier duda o ayudar a subsanar cualquier error que pudiese encontrar al efectuar la revisión. Atentamente.

TALE, S.L.U.

MANUAL DE ADMINISTRACIÓN

Portadilla	-		
Sumario	1 - 2	Oct.	17
"	3 - 4	Abr.	11

RÉGIMEN DE EMPRESAS

Bases Jurídicas

Empresas	1 - 2	Nov.	13
"	3 - 4	Nov.	10
"	5 a 10	Nov.	15
"	11 - 12	Sep.	07
"	13 - 14	Nov.	13
"	15 - 16	Ene.	16
"	17 - 18	Ene.	09
"	19 - 20	Ene.	16
"	21 - 22	Ene.	16
"	23 - 24	Ene.	08
"	24/1 - 24/2	Ene.	08
"	24/3 y 24/4	Ene.	08
"	25 - 26	Feb.	12
"	26/1 - 26/2	Nov.	13
"	27 - 28	Ene.	11
"	29 - 30	Oct.	04
"	31 - 32	Oct.	03
"	33 - 34	Oct.	03
"	35 a 40	Nov.	10
"	41 - 42	Nov.	13
"	43 - 44	Nov.	13
"	45 - 46	May.	12
"	47 - 48	Oct.	15
"	49 - 50	Ene.	11
"	51 - 52	Nov.	10
"	53 - 54	Nov.	10
"	55 y 56	Nov.	11
"	57 - 58	Nov.	10
"	59 - 60	Jul.	12
"	61 - 62	Nov.	10
"	63 a 66	Nov.	10
"	67 - 68	Nov.	10
"	69 - 70	Nov.	10
"	71 - 72	Ene.	16
"	73 - 74	Nov.	10
"	75 - 76	Ene.	16
"	77 - 78	Sep.	15
"	79 - 80	Sep.	15
"	81 - 82	Nov.	13
"	83 a 86	Nov.	11
"	87 - 88	Sep.	15
"	89 - 90	Sep.	15
"	91 - 92	Feb.	15
"	93 - 94	Feb.	15
"	95 - 96	Feb.	15
"	97 - 98	Feb.	15
"	99 - 100	Feb.	15
"	101 - 102	Feb.	15
"	103 - 104	Feb.	15
"	105 - 106	Feb.	15
"	107 - 108	Feb.	15
"	108/1 - 108/2	Feb.	15
"	109 - 110	Ene.	16
"	111 - 112	Ene.	16
"	113 - 114	Jun.	16
"	115 - 116	Jun.	16
"	117 - 118	Ene.	16
"	119 - 120	Nov.	17
"	121 - 122	Nov.	10
"	123 - 124	Ene.	16
"	125 - 126	Ene.	11
"	127 - 128	Nov.	14
"	129 - 130	Ene.	11
"	131 y 132	Nov.	10
"	133 - 134	Oct.	14
"	135 - 136	Ene.	16
"	137 - 138	Nov.	14
"	139 - 140	Nov.	13
"	141 - 142	Sep.	15
"	143 - 144	Sep.	15
"	145 y 146	Nov.	10
"	147 - 148	May.	15
"	149 - 150	Ene.	16
"	151 - 152	Sep.	15
"	153 - 154	Nov.	11
"	155 - 156	Nov.	11
"	157 - 158	Nov.	10
"	159 - 160	Nov.	10
"	161 - 162	Nov.	10
"	163 - 164	Nov.	10
"	165 y 166	Sep.	15
"	167 - 168	Feb.	15
"	169 - 170	Ene.	16
"	171 - 172	Feb.	15
"	173 - 174	Feb.	15
"	175 - 176	Feb.	15
"	176/1 - 176/2	Feb.	15
"	176/3 - 176/4	Feb.	15
"	176/5 - 176/6	Jun.	16
"	176/7 - 176/8	Feb.	15
"	176/9 - 176/10	Feb.	15
"	176/11 - 176/12	Feb.	15
"	177 - 178	Ene.	16
"	179 - 180	Ene.	16
"	181 - 182	Nov.	15
"	183 - 184	Nov.	15

Empresas	185 - 186	Nov.	15
"	187 - 188	Nov.	15
"	189 - 190	Nov.	15
"	190/1 - 190/2	Nov.	15
"	191 - 192	Feb.	10
"	193 - 194	Feb.	10
"	195 - 196	Ene.	11
"	197 a 200	Feb.	10

Procedimiento Económico-Administrativo

Retirado.

Operaciones exteriores

Retirado.

Estadística

Empresas	501 - 502	Ene.	11
"	503 y 504	Ene.	11
"	505 - 506	Abr.	17
"	507 - 508	Abr.	17
"	509 - 510	Abr.	17
"	511 a 520	Abr.	17
"	521 - 522	Abr.	09
"	523 - 524	Sep.	08
"	525 - 526	Sep.	08
"	527 - 528	Sep.	08
"	529 - 530	Sep.	08
"	531 - 532	Sep.	08
"	533 - 534	Sep.	08
"	535 - 536	Sep.	08
"	537 - 538	Sep.	08
"	539 - 540	Sep.	08
"	541 a 570	Sep.	08
"	571 - 572	Ene.	11
"	573 - 574	Ene.	11
"	575 - 576	Ene.	11
"	577 - 578	Ene.	11
"	579 - 580	Ene.	11
"	581 - 582	Ene.	11
"	583 - 584	Ene.	11
"	585 - 586	Ene.	11
"	587 a 600	Ene.	11

RÉGIMEN SOCIAL

Cotización

Social	1 - 2	Feb.	16
"	3 - 4	Nov.	17
"	5 - 6	Abr.	16
"	6/1 - 6/2	Nov.	17
"	7 - 8	Oct.	16
"	9 - 10	Oct.	16
"	11 - 12	Abr.	16
"	13 - 14	Abr.	16
"	15 - 16	Abr.	16
"	16/1 - 16/2	Abr.	16
"	17 - 18	Sep.	17
"	19 - 20	Feb.	17
"	21 - 22	Sep.	17
"	22/1 - 22/2	Nov.	17
"	23 - 24	Feb.	16
"	24/1 - 24/2	Feb.	17
"	24/3 - 24/4	Feb.	17
"	24/5 - 24/6	Feb.	17
"	24/7 - 24/8	Feb.	17
"	25 - 26	Feb.	16
"	27 - 28	Feb.	16
"	29 - 30	Feb.	16
"	31 - 32	Feb.	16
"	32/1 - 32/2	Feb.	16
"	33 - 34	Abr.	13
"	35 - 36	Abr.	16
"	36/1 - 36/2	Abr.	16
"	36/3 - 36/4	Abr.	16
"	37 - 38	Abr.	16
"	39 - 40	Oct.	13
"	40/1 - 40/2	May.	16
"	40/3 - 40/4	May.	16
"	40/5 - 40/6	May.	16
"	41 - 42	Feb.	14
"	42/1 - 42/2	Feb.	14
"	42/3 - 42/4	Feb.	14
"	42/5 - 42/6	Feb.	14
"	42/7 - 42/8	Abr.	17
"	43 - 44	Nov.	17
"	45 - 46	Feb.	16
"	47 - 48	Feb.	16
"	49 - 50	Feb.	17
"	51 - 52	Nov.	17
"	53 - 54	Nov.	17
"	55 - 56	Nov.	17
"	57 - 58	Feb.	16
"	59 - 60	Feb.	16
"	61 a 100	Jul.	17

Prestaciones

Social	101 - 102	Feb.	13
"	103 - 104	Sep.	17
"	105 - 106	Sep.	16
"	107 a 110	Abr.	16

Social	111 - 112	Feb.	16
"	113 - 114	Sep.	15
"	115 y 116	Sep.	15
"	117 - 118	Sep.	17
"	119 - 120	Abr.	17
"	121 - 122	Abr.	17
"	123 - 124	Nov.	17
"	124/1 - 124/2	Abr.	17
"	125 - 126	May.	16
"	127 - 128	May.	16
"	129 - 130	Sep.	14
"	131 - 132	Sep.	14
"	133 - 134	May.	16
"	134/1 - 134/2	May.	16
"	134/3 - 134/4	Feb.	17
"	134/5 - 134/6	May.	16
"	134/7 - 134/8	May.	16
"	134/9 - 134/10	May.	16
"	134/11 y 134/12	May.	16
"	135 - 136	May.	16
"	137 - 138	Sep.	16
"	139 - 140	Sep.	16
"	141 a 146	May.	16
"	147 - 148	Sep.	16
"	149 - 150	Sep.	16
"	151 - 152	Sep.	16
"	153 - 154	Sep.	16
"	155 - 156	Sep.	16
"	156/1 - 156/2	Sep.	16
"	156/3 - 156/4	Sep.	16
"	156/5 - 156/6	Nov.	17
"	157 - 158	Jun.	16
"	159 - 160	Jun.	16
"	161 - 162	Feb.	17
"	162/1 - 162/2	Jun.	16
"	163 - 164	Jun.	16
"	165 - 166	Jun.	16
"	167 - 168	Jun.	16
"	169 - 170	Jun.	16
"	171 - 172	Sep.	17
"	173 - 174	Feb.	17
"	175 - 176	Jun.	16
"	177 - 178	Jun.	16
"	179 - 180	Jun.	16
"	180/1 y 180/2	Sep.	17
"	181 - 182	Jun.	16
"	183 a 200	Sep.	17

Familias numerosas

Social	201 y 202	Feb.	06
"	203 - 204	Sep.	15
"	205 - 206	Sep.	15
"	207 - 208	Oct.	08
"	209 - 210	Oct.	08
"	211 a 300	Feb.	06

Desempleo

Social	301 - 302	Oct.	16
"	303 y 304	Oct.	16
"	305 - 306	Oct.	16
"	307 - 308	Oct.	16
"	309 - 310	Oct.	16
"	311 - 312	Oct.	16
"	313 - 314	Oct.	16
"	315 - 316	Oct.	16
"	317 - 318	Oct.	16
"	319 - 320	Oct.	16
"	321 - 322	Oct.	16
"	323 - 324	Oct.	16
"	325 - 326	Oct.	16
"	327 - 328	Oct.	16
"	329 - 330	Oct.	16
"	331 - 332	Oct.	16
"	333 - 334	Oct.	16
"	335 a 350	Oct.	16
"	351 - 352	Oct.	16
"	353 - 354	Oct.	16
"	355 - 356	Oct.	16
"	357 - 358	Oct.	16
"	359 - 360	Oct.	16
"	361 - 362	Oct.	16
"	363 - 364	Oct.	16
"	365 a 400	Oct.	16

RÉGIMEN LABORAL

Laboral	1 - 2	Dic.	15
"	3 - 4	Dic.	15
"	5 - 6	Dic.	12
"	7 - 8	Mar.	12

Fiscal	42/15 – 42/16	Jun.	17
"	42/17 – 42/18	Jun.	17
"	42/19 – 42/20	Jun.	17
"	42/21 – 42/22	Jun.	17
"	42/23 – 42/24	Ene.	13
"	42/25 – 42/26	Ene.	13
"	43 – 44	Feb.	13
"	45 – 46	May.	17
"	47 – 48	Ene.	15
"	49 – 50	Dic.	13
"	50/1 – 50/2	Ene.	15
"	50/3 – 50/4	Ene.	17
"	50/5 – 50/6	Ene.	13
"	51 – 52	Feb.	16
"	53 – 54	Oct.	17
"	54/1 – 54/2	Abr.	15
"	55 – 56	Mar.	15
"	57 – 58	Jun.	17
"	59 – 60	Nov.	14
"	61 – 62	May.	17
"	63 – 64	Mar.	17
"	65 – 66	Mar.	16
"	67 – 68	Mar.	16
"	69 – 70	Ene.	17
"	71 – 72	Nov.	14
"	73 – 74	Oct.	17
"	74/1 y 74/2	Oct.	17
"	75 – 76	Ene.	14
"	77 – 78	Nov.	16
"	79 – 80	Jul.	17
"	81 – 82	Jul.	17
"	82/1 – 82/2	Jul.	17
"	83 – 84	Ene.	14
"	85 – 86	Mar.	15
"	87 – 88	Mar.	15
"	89 – 90	Ene.	14
"	90/1 – 90/2	Feb.	17

IRPF

Fiscal	91 – 92	Jun.	15
"	93 – 94	Jun.	17
"	95 – 96	Jun.	15
"	97 – 98	Jun.	15
"	99 – 100	Jun.	15
"	101 – 102	Jun.	16
"	103 – 104	Sep.	15
"	105 – 106	Jun.	15
"	107 – 108	Sep.	15
"	108/1 – 108/2	Sep.	15
"	109 – 110	Jun.	15
"	111 – 112	Jun.	15
"	113 – 114	Jun.	16
"	115 – 116	Sep.	15
"	117 – 118	Sep.	15
"	119 – 120	Sep.	15
"	121 – 122	Jun.	15
"	123 – 124	Sep.	15
"	125 – 126	Jun.	15
"	127 – 128	Jun.	15
"	129 – 130	Sep.	15
"	131 – 132	Jun.	15
"	133 – 134	Sep.	15
"	135 – 136	Sep.	15
"	137 – 138	Jun.	17
"	139 – 140	Jun.	17
"	141 – 142	Sep.	15
"	143 – 144	Sep.	15
"	144/1 – 144/2	Feb.	17
"	144/3 – 144/4	Sep.	15
"	144/5 – 144/6	Feb.	17
"	145 – 146	Jun.	17
"	147 – 148	Jun.	17
"	149 – 150	Jun.	15
"	151 – 152	Jun.	15
"	153 – 154	Sep.	15
"	155 – 156	Jun.	15
"	156/1 – 156/2	Jun.	17
"	157 – 158	Jun.	15
"	159 – 160	Jun.	15
"	161 – 162	Sep.	17
"	163 – 164	Sep.	17
"	165 – 166	Jun.	17
"	167 – 168	Jun.	17
"	169 – 170	Jun.	17
"	170/1 – 170/2	Sep.	15
"	170/3 – 170/4	Mar.	17
"	170/5 – 170/6	Mar.	17
"	171 – 172	Jun.	10
"	173 – 174	Sep.	15
"	175 – 176	Jun.	15
"	177 – 178	Jun.	15
"	179 – 180	Jun.	15
"	181 – 182	Ene.	15
"	183 – 184	Ene.	16
"	185 – 186	Sep.	15
"	187 – 188	Sep.	15
"	189 – 190	Ene.	16
"	191 – 192	Ene.	16
"	193 – 194	Ene.	16
"	195 – 196	Ene.	16
"	197 – 198	Ene.	16
"	198/1 – 198/2	Ene.	16
"	199 y 200	Ene.	14
"	200/1 – 200/2	Sep.	15
"	200/3 – 200/4	Sep.	15
"	200/5 – 200/6	Jun.	17

Fiscal	200/7 – 200/8	Jun.	16
"	200/9 – 200/10	Jun.	17
"	200/11 – 200/12	Jun.	15
"	200/13 – 200/14	Mar.	15
"	200/15 – 200/16	Feb.	09

Sociedades

Fiscal	201 – 202	Ene.	17
"	203 – 204	Jul.	17
"	205 – 206	Sep.	15
"	207 a 210	Sep.	15
"	211 – 212	Sep.	15
"	213 – 214	Sep.	15
"	215 – 216	Sep.	15
"	217 – 218	Sep.	15
"	219 – 220	Sep.	15
"	221 – 222	Jul.	17
"	223 – 224	Jul.	17
"	225 – 226	Jul.	16
"	227 – 228	Jul.	17
"	229 – 230	Jul.	17
"	231 – 232	Sep.	15
"	233 – 234	Sep.	15
"	235 – 236	Sep.	15
"	237 – 238	Jul.	17
"	239 – 240	Jul.	17
"	241 – 242	Jul.	17
"	243 – 244	Jul.	17
"	245 – 246	Jul.	16
"	247 – 248	Jul.	17
"	249 – 250	Jul.	17
"	251 – 252	Jul.	16
"	253 – 254	Jul.	17
"	255 y 256	Jul.	17
"	257 – 258	Jul.	17
"	259 – 260	Sep.	15
"	261 – 262	Sep.	15
"	263 – 264	Jul.	17
"	265 – 266	Jul.	17
"	267 – 268	Sep.	15
"	269 – 270	Jul.	17
"	271 – 272	Oct.	16
"	273 – 274	Nov.	17
"	275 – 276	Nov.	15
"	277 – 278	Sep.	15
"	279 – 280	Sep.	15
"	281 – 282	Ene.	16
"	283 – 284	Sep.	15
"	285 – 286	Sep.	15
"	287 – 288	Jul.	17
"	289 – 290	Jul.	17
"	290/1 y 290/2	Jul.	17
"	291 – 292	Sep.	15
"	293 – 294	Sep.	15
"	295 – 296	Ene.	17
"	297 – 298	Sep.	15
"	299 – 300	Sep.	15
"	301 – 302	Jul.	17
"	303 – 304	Jul.	17
"	305 – 306	Sep.	15
"	307 – 308	Sep.	15
"	309 – 310	Ene.	17
"	311 a 350	Sep.	15

Patrimonio

Fiscal	351 – 352	Oct.	11
"	353 – 354	Jun.	15
"	355 – 356	Jul.	07
"	357 – 358	Oct.	11
"	359 – 360	Jul.	07
"	361 – 362	Oct.	11
"	363 a 370	Oct.	11

Sucesiones y Donaciones

Fiscal	371 – 372	Abr.	03
"	373 – 374	Jun.	11
"	375 – 376	Mar.	04
"	377 – 378	Sep.	04
"	379 – 380	Abr.	15
"	381 – 382	Feb.	13
"	383 – 384	Feb.	09
"	385 – 386	Mar.	10
"	387 – 388	Feb.	14
"	389 – 390	Sep.	04

I.V.A.

Fiscal	391 – 392	Ene.	15
"	393 – 394	May.	17
"	395 a 400	Ene.	15
"	401 – 402	Ene.	15
"	403 – 404	Ene.	15
"	405 – 406	Ene.	15
"	407 – 408	Ene.	15
"	408/1 – 408/2	Ene.	15
"	409 – 410	Ene.	15
"	410/1 – 410/2	Ene.	15
"	410/3 – 410/4	Jul.	17
"	411 – 412	Jul.	17
"	413 – 414	Ene.	15
"	414/1 y 414/2	Ene.	15
"	415 – 416	Ene.	15
"	416/1 – 416/2	Ene.	15
"	417 – 418	Ene.	15
"	419 – 420	Dic.	13
"	421 – 422	Ene.	15

Fiscal	423 – 424	Jul.	17
"	424/1 – 424/2	Ene.	15
"	425 – 426	Ene.	17
"	427 – 428	Ene.	17
"	428/1 – 428/2	Ene.	15
"	429 – 430	Ene.	15
"	430/1 – 430/2	Ene.	13
"	431 – 432	Ene.	15
"	432/1 – 432/2	Ene.	15
"	432/3 – 432/4	Ene.	15
"	433 – 434	Ene.	15
"	435 – 436	Jun.	17
"	437 – 438	Ene.	15
"	438/1 – 438/2	Ene.	15
"	438/3 – 438/4	Ene.	15
"	439 – 440	Ene.	15
"	441 – 442	Feb.	13
"	443 – 444	Ene.	15
"	445 – 446	Ene.	15
"	447 – 448	Feb.	14
"	448/1 – 448/2	Dic.	13
"	448/3 – 448/4	May.	17
"	448/5 – 448/6	May.	17
"	449 y 450	Ene.	15
"	450/1 – 450/2	Ene.	15
"	450/3 – 450/4	Jul.	17
"	450/5 – 450/6	Jul.	17
"	450/7 – 450/8	Jul.	17
"	450/9 – 450/10	May.	17
"	450/11 y 450/12	May.	17
"	451 – 452	Feb.	16
"	453 – 454	Dic.	16
"	455 – 456	Ene.	15
"	457 – 458	Dic.	16
"	458/1 – 458/2	Feb.	10
"	458/3 – 458/4	Ene.	15
"	459 – 460	Feb.	14
"	461 – 462	Ene.	14
"	462/1 – 462/2	Dic.	13
"	462/3 – 462/4	Ene.	15
"	463 – 464	Nov.	15
"	465 – 466	Ene.	15
"	467 – 468	Ene.	15
"	469 – 470	Ene.	15
"	471 – 472	Ene.	15
"	472/1 – 472/2	Ene.	15
"	472/3 – 472/4	Ene.	15
"	473 – 474	Jun.	17
"	474/1 – 474/2	Jun.	17
"	474/3 – 474/4	Jun.	17

Transmisiones

Fiscal	475 – 476	Feb.	09
"	477 a 480	Feb.	09
"	481 – 482	Sep.	02
"	483 – 484	Feb.	09
"	485 – 486	Ene.	16
"	487 – 488	Oct.	12
"	489 – 490	Feb.	09
"	491 – 492	Feb.	03
"	493 – 494	Sep.	17
"	495 – 496	Feb.	09
"	497 – 498	Feb.	09
"	499 – 500	Mar.	14
"	501 – 502	Ene.	16
"	502/1 – 502/2	Sep.	12
"	503 – 504	Mar.	10
"	505 – 506	Feb.	10
"	507 a 550	Feb.	09

Impuestos Especiales

Fiscal	551 a 554	Feb.	14
"	555 – 556	Feb.	15
"	557 – 558	Jul.	13
"	559 – 560	Abr.	10
"	561 – 562	Feb.	14
"	563 – 564	Feb.	15
"	565 – 566	Feb.	15
"	567 – 568	Feb.	15
"	569 – 570	Abr.	10
"	571 – 572	Dic.	16
"	573 – 574	Feb.	15
"	575 – 576	Feb.	14
"	577 – 578	Feb.	14
"	579 – 580	Feb.	14
"	581 – 582	Mar.	11
"	583 a 600	Feb.	14

Tributos locales

Fiscal	601 a 610	Ene.	08
"	611 – 612	Dic.	15
"	613 – 614	Mar.	14
"	615 – 616	Mar.	14
"	617 – 618	Abr.	13
"	619 – 620	Abr.	13
"	621 a 630	Ene.	16
"	631 – 632	May.	05
"	633 – 634	Ene.	11
"	635 – 636	May.	04
"	637 – 638	May.	04
"	639 – 640	May.	04
"	641 – 642	Mar.	13
"	643 – 644	Mar.	13
"	645 – 646	May.	04
"	647 – 648	Abr.	13

Fiscal	649 – 650	May.	04
"	651 – 652	Sep.	08
"	653 a 700	May.	04

Comunidades Autónomas

Fiscal	701 a 704	May.	06
"	705 – 706	Mar.	10
"	707 – 708	May.	15
"	709 – 710	May.	15
"	711 – 712	Mar.	17
"	713 – 714	Abr.	14
"	715 – 716	Mar.	17



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